

Athelstan Governors' Plan 2014/2015



Group	Date	Main Objective/agenda	Success criteria
Full Governing Body	11 th September 2014	<ul style="list-style-type: none"> • Standing agenda items • Election of officers • Committees • TOR for committees • Tour of Foundation Stage extension • Self-evaluation 	<ul style="list-style-type: none"> • Officers elected • Committees agreed • Agreed TOR • Informed and statutorily compliant Governors.
	27 th November 2014	<ul style="list-style-type: none"> • Standing agenda items • Sex Education policy invited parents to discuss new film • HT report 	<ul style="list-style-type: none"> • Sex Education film agreed on • Governors are aware of activity/issues in the school. •
	12 th February 2015	<ul style="list-style-type: none"> • Standing agenda items • Finance review including comparative statistics • Policy review • Self-evaluation 	<ul style="list-style-type: none"> • Governors aware of resources and cost pressures, and Value for Money is being achieved. • Policies are ratified
	19 th March 2015	<ul style="list-style-type: none"> • Standing agenda items • HT report • Evaluation & Vision update • Policy review 	<ul style="list-style-type: none"> • Policies are ratified • Governors are aware of activity/issues in school • Aware of progress of the Evaluation and Vision
	14 th May 2015	<ul style="list-style-type: none"> • Standing agenda items • Budget for 2015/2016 presented • Tour of the school 	<ul style="list-style-type: none"> • Governors are aware of main factors determining budget decisions and the budget is approved • Success and improvement areas identified. • Raise awareness for governors of issues in the school
	9 th July 2015	<ul style="list-style-type: none"> • Standing agenda items • Governors plan reviewed • Evaluation & Vision review • New 2015/2016 Evaluation & Vision • HT report • Health and Safety report • Review of governors performance over the year 	<ul style="list-style-type: none"> • Plan for 2015/2016 set for governors • Governors are updated on school performance against Evaluation and Vision • Governors are aware of activity/issues in school • Governors are updated on school's compliance with H&S
Standards	4 th September 2014	<ul style="list-style-type: none"> • Review of 2013/2014 to look at all the results for the individual years • 2014 SATS and comparison statistics • Foundation Stage results for 2014 	<ul style="list-style-type: none"> • Comparison against Evaluation & Vision for SATS targets • Progression for other years

		<ul style="list-style-type: none"> Set up governors monitoring groups 	<ul style="list-style-type: none"> Progression for FS Preparation/delivery of report to GB
	20 th November 2014	<ul style="list-style-type: none"> Review of RAISE and FFT 	<ul style="list-style-type: none"> Understanding of how the school compares to national data Preparation /delivery of report to full GB
	29 th January 2015	<ul style="list-style-type: none"> Review of Essex from Christmas & monitor against 2014/2015 targets Review of current Y6 Review of target groups 	<ul style="list-style-type: none"> Understanding of progress made this year and target groups Understanding of Y6 position Preparation/delivery of report to full GB
	30 th April 2015	<ul style="list-style-type: none"> Review of Essex from Easter and monitor against 2014/2015 targets Review committee's performance against terms of reference 	<ul style="list-style-type: none"> Understanding of progress made this year Preparation/delivery of report to full GB Evaluation of performance completed
Finance	6 th November 2014	<ul style="list-style-type: none"> Monitoring report Devolved capital Revised budget 	<ul style="list-style-type: none"> Governors have opportunity to discuss most recent information To make amendments to working budget in line with current needs
	22 nd January 2015	<ul style="list-style-type: none"> Monitoring report Devolved capital Scheme of delegation 	<ul style="list-style-type: none"> Governors have opportunity to discuss most recent information Review and sign off scheme of delegation
	5 th March 2015	<ul style="list-style-type: none"> Monitoring report Devolved capital Draft budget 2015/2016 	<ul style="list-style-type: none"> Governors have opportunity to discuss most recent information Review budget set for 2015/2016 plus next two years
	23 rd April 2015	<ul style="list-style-type: none"> Monitoring report Devolved capital Budget approved CAS Best value statement 	<ul style="list-style-type: none"> Governors have opportunity to discuss most recent information CAS + Best Value signed and sent off
	25 th June 2015	<ul style="list-style-type: none"> Monitoring report Devolved capital Review budget monitoring policy Review school fund Review committee's performance against terms of reference 	<ul style="list-style-type: none"> Governors have opportunity to discuss most recent information Policy signed and reviewed School fund approved Evaluation of performance completed
Performance	Early autumn 2014	<ul style="list-style-type: none"> Set performance targets for 2014/2015 	

Management	March 2015 exact date TBC	<ul style="list-style-type: none"> To review HT performance management targets 	Produce half yearly review to be shared with ELA in summer
	July 10 th 2015	<ul style="list-style-type: none"> Annual review 	
Buildings	TBC dependant on progression of development project		<ul style="list-style-type: none">
Health and Safety	13 th November 2014	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
	5 th February 2015	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
	18 th June 2015	<ul style="list-style-type: none"> Annual review Review committee's performance against terms of reference 	<ul style="list-style-type: none"> Previous areas addressed and action plan in place for any areas highlighted by LA Evaluation of performance completed
Other committees	Other committees will sit only as and when, or if, the necessity arises. All terms of reference will have been agreed by the full GB so that they are ready to work if required		
<ul style="list-style-type: none"> It is the responsibility of the chair of any committee to communicate reports to the full Governing Body via Clerk to governors to be distributed with minutes/agenda. 			