

Group	Date	Main Objective/agenda	Success criteria
Full Governing Body 7pm	17 September 2015	<ul style="list-style-type: none"> • Standing agenda items • Election of officers • Committees • School aims plan for revision • Governors Code of conduct • TOR for committees • Evaluation and Vision presentation 	<ul style="list-style-type: none"> • Officers elected • Committees agreed • Aims approved • Code adopted • Agreed TOR • Informed and statutorily compliant Governors. • Children's voice heard
	10 December 2015	<ul style="list-style-type: none"> • Standing agenda items • HT report • Governors report back from School Council • School aims review update • Report back on attendance at parents evening • Policy review - confidentiality, volunteers, intimate care child protection SEN attendance 	<ul style="list-style-type: none"> • Governors are aware of activity/issues in the school. • Policy reviewed • Aims review updated
	11 February 2016	<ul style="list-style-type: none"> • Standing agenda items • Finance review including comparative statistics • Policy review • H&S plan information for building work presentation 	<ul style="list-style-type: none"> • Governors aware of resources and cost pressures, and Value for Money is being achieved. • Policies are ratified • Children's voice heard • Updated on building project •
	24 March 2016	<ul style="list-style-type: none"> • Standing agenda items • HT report • Evaluation & Vision update • Policy review • Governors report back from School Council • Report back on attendance at parents evening • Policy review- art, DT, Geog, Hist, homework,music,PE, RE, Behaviour • Business plan presentation 	<ul style="list-style-type: none"> • Policies are ratified • Governors are aware of activity/issues in school • Aware of progress of the Evaluation and Vision • Policy reviewed • Updated on building project •
	12 May 2016	<ul style="list-style-type: none"> • Standing agenda items • Budget for 2014/2015 presented • Governors self evaluation • 	<ul style="list-style-type: none"> • Governors are aware of main factors determining budget decisions and the budget is approved • Success and improvement areas identified. • Raise awareness for governors of issues in the school
	7 July 2016	<ul style="list-style-type: none"> • Standing agenda items • Governors plan reviewed • HT report • Governors report back from School Council 	<ul style="list-style-type: none"> • Governors are aware of activity/issues in school • Children's voice heard • Policy reviewed

		<ul style="list-style-type: none"> • Policy review- buildings and resources 	
Standards 6.30pm <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>There will be parents meetings on 24/09/15 to introduce LAL to parents 3pm + 6.30pm it would be good if governors were able to attend these</p> </div>	10 th September 2015	<ul style="list-style-type: none"> • Review of 2014/2015 to look at all the results for the individual years • 2015 SATS and comparison statistics • Foundation Stage results for 2015 • 	<ul style="list-style-type: none"> • Comparison against Evaluation & Vision for SATS targets • Progression for other years • Progression for FS • Preparation/delivery of report to GB
	19th November 2015	<ul style="list-style-type: none"> • Review of RAISE and FFT 	<ul style="list-style-type: none"> • Understanding of how the school compares to national data • Preparation /delivery of report to full GB
	28 th January 2016	<ul style="list-style-type: none"> • Introduction to LAL indicators • Review of depth of learning from Christmas • Review of current Y6 	<ul style="list-style-type: none"> • Grounding of understanding of LAL • Understanding of progress made this year • Understanding of Y6 position • Preparation/delivery of report to full GB
	28 th April 2016	<ul style="list-style-type: none"> • Review of depth of learning from Easter and monitor against 2015/2016 targets • Review committee's performance against terms of reference 	<ul style="list-style-type: none"> • Understanding of progress made this year • Preparation/delivery of report to full GB • Evaluation of performance completed
Finance 7pm	22 nd October 2015	<ul style="list-style-type: none"> • Implications of 2 year olds in school • Consultation procedure • Change of age range procedure 	<ul style="list-style-type: none"> • Consultation ready to proceed
	26 th November 2015	<ul style="list-style-type: none"> • Monitoring report • Devolved capital • Revised budget • Sports premium presentation • Charging and remissions policy 	<ul style="list-style-type: none"> • Governors have opportunity to discuss most recent information • To make amendments to working budget in line with current needs • Governors have a good understanding of sports premium
	14 th January 2016	<ul style="list-style-type: none"> • Monitoring report • Devolved capital • Scheme of delegation 	<ul style="list-style-type: none"> • Governors have opportunity to discuss most recent information • Review and sign off scheme of delegation
	10 th March 2016	<ul style="list-style-type: none"> • Monitoring report • Devolved capital • Draft budget 2016/2017 	<ul style="list-style-type: none"> • Governors have opportunity to discuss most recent information • Review budget set for 2016/2017 plus next two years
	21 st April 2016	<ul style="list-style-type: none"> • Monitoring report • Devolved capital • Budget approved • CAS • Best value statement 	<ul style="list-style-type: none"> • Governors have opportunity to discuss most recent information • CAS + Best Value signed and sent off
	23 rd June 2016	<ul style="list-style-type: none"> • Monitoring report • Devolved capital • Review budget monitoring policy 	<ul style="list-style-type: none"> • Governors have opportunity to discuss most recent information • Policy signed and reviewed • School fund approved

		<ul style="list-style-type: none"> Review school fund Review committee's performance against terms of reference 	<ul style="list-style-type: none"> Evaluation of performance completed
Performance Management	17 th September 2015	<ul style="list-style-type: none"> To review HT performance 	<ul style="list-style-type: none"> End of year report on HT's performance and if appropriate pay recommendation
	April 2016 exact date TBC	<ul style="list-style-type: none"> To review HT performance management targets 	<ul style="list-style-type: none"> Produce half yearly review to be shared with SIP in autumn
Health, Safety, & Buildings 9am	12th November 2015	<ul style="list-style-type: none"> Review of any accidents or "near misses". Asbestos / Legionella – review reports / ensure files are updated. Review feedback from NYCC H&S Advisor following their review of the School's H&S Documentation. Review of a number of H&S Documentation & Procedures. Review of School's Asset Management Plan. Carry out H&S Inspection of the School Premises. 	<ul style="list-style-type: none"> Ensure – if appropriate – that relevant strategies have been put in place to mitigate risks & that the School's H&S Documentation has been up-dated accordingly. Ensure that the School's H&S documentation / risk assessments / procedures are kept current. Ensure that the Governing Body is kept abreast of current position – by presenting an up-date report to each full GB meeting. Ensure that any issues noted during Inspection of the School's premises have been addressed asap.
	25th February 2016	<ul style="list-style-type: none"> Review of any accidents or "near misses". Asbestos / Legionella – review reports / ensure files are updated. Annual Review of procedures for Educational Visits. Annual Review of the School's Emergency Response Guide. Review a minimum of 5No (selected at random) of the Schools Risk Assessment documents. Carry out H&S Inspection of the School Premises. 	<ul style="list-style-type: none"> Ensure – if appropriate – that relevant strategies have been put in place to mitigate risks & that the School's H&S Documentation has been up-dated accordingly. Ensure that the School's H&S documentation / risk assessments / procedures are kept current. Ensure that the Governing Body is kept abreast of current position – by presenting an up-date report to each full GB meeting. Ensure that any issues noted during Inspection of the School's premises have been addressed asap.
	16th June 2016	<ul style="list-style-type: none"> Review of any accidents or "near misses". Asbestos / Legionella – review reports / ensure files are updated. Annual Review of Schools H&S, and Buildings Policies. Annual Review of the Committee's "Terms of Reference". Annual Review of Performance & Membership of this Committee against its "Terms of Reference". Annual Review of DBE Services performance & whether this still offers 	<ul style="list-style-type: none"> Ensure – if appropriate – that relevant strategies have been put in place to mitigate risks & that the School's H&S Documentation has been up-dated accordingly. Ensure that the School's H&S documentation / risk assessments / procedures are kept current. Ensure that the Governing Body is kept abreast of current position – by presenting an up-date report to each full GB meeting. Ensure that any issues noted during Inspection of the School's premises have been addressed asap. Notifying the full GB of the Committee's views / recommendation's re the performance of DBE Services. Policies and TOR's agreed, signed and presented to the full GB.

		<ul style="list-style-type: none"> value for money. Annual Review of maintenance works undertaken to Schools Buildings / Site – not carried out by DBE Services. Carry out H&S Inspection of the School Premises. 	
Other committees	Other committees will sit only as and when, or if, the necessity arises. All terms of reference will have been agreed by the full GB so that they are ready to work if required		
<ul style="list-style-type: none"> It is the responsibility of the chair of any committee to communicate reports to the full Governing Body via Clerk to governors to be distributed with minutes/agenda. 			