

Friends of Athelstan
Minutes of meeting 2nd March 2016 at Oddfellows Arms

Present:

Sarah Evans (Chair)	Sara Birkby (Treasurer)	Joanne Smith (Secretary)
Catherine Kerns	Cath Harrison	Kasia Hart
Chloe Conqueror	Carina Costa	Deborah Bentley

Apologies:

Nicola Young	Kate Parks	Caren Cummings
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Welcome:

Sue Thompson	Caroline Hutton
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- Chair welcomed everyone to the meeting, and thanked Mrs. Thompson and Mrs. Hutton for their attendance.
- Presentation of flowers and appreciation to Deborah Bentley for her work as the secretary as she stepped down. Welcome to Joanne Smith as she takes on the role.
- **Past event update:**
- Christmas fair raised £991. Letters received following event were very positive.
- **Smarties and Easter:**
- S.E written to Nestle to request 290 tubes of samarties to be donated.
- Issue of allergies raised, prompting an alternative treat in similar sized container to be found for the children with allergies. S.B to follow up.
- Raffle and Easter hamper to be arranged for Easter production (22-23rd March), alongside tea and coffee stall.
- Tea/ coffee stall suggested for Parents Eve.
- **Disco:**
- Community centre cost:£27.50 per hour.
- Kitchen is available for the sale of food and drinks, as well as hot drinks for parents.
- Should not be labelled as *School Disco*. Alternative names suggested are FoA disco, Fundraising Disco etc. Confirmation of name to follow.
- Newsletter to be produced to inform parents of new disco rules and liabilities. A request for written permission for children to walk home alone should be sought.
- S.B to check insurance covers
- Times to be 3:45 – 4:45 for FS and KS1, 5 – 6 for KS2
- Date to be confirmed for a Friday between Easter and Spring Bank.
- **Summer Fair:**
- Due to the unforcastable nature of the current building works on the school site, it is not possible to arrange for the summer fair to go ahead.
- As an alternative, Raffle books have been agreed upon. Books will be printed with prize donors information, giving free advertising to companies.
- It has been suggested that 5 good prizes be sourced, and 1 excellent first prize.
- C.C to write letter of request before 11th March, with a request that recommendations of companies to be approached be directed to her.
- FoA email address to be given as company contact.
- **Other Business:**
- D.B to inquire about Gala Stall. Suggestions for suitable stall required.
- Easyfundraising website- School encountered many problems with this site to do with cookies and downloads. Other options are being looked into.
- P.T.A section to be updated with photos, event dates, minutes, amount raised and goals, past

achievements and events, and comments. J.S, S.T and S.E to arrange. Photo shoot of members wearing FoA tea-shirts to be arranged for this purpose.

- Request by S.T to produce a leaflet for new parents to put into new starter packs.
- **Goals:**
- *After completion of building works*
- Scooter pods
- Bike Racks
- Buddy Bench
- *During building works*
- Leavers trip for the current year 6, and each subsequent year at an average cost of £150.
- Each class to receive £100 for 'teachers wish-list'. Commity to present in class assembly.

Kingspan Grant:

S.T and S.E to look into the application of covering some or all of the cost towards bike and scooter area, bikability training and tuition.

Date of next meeting: Wednesday 13th April, 7:30pm at Oddfellows Arms.